erinha-AISBL
European Research Infrastructure on Highly Pathogenic Agents
Association Internationale Sans But Lucratif
10, rue Montoyer - 1000 Bruxelles - Belgique

VACANCY NOTE

Director General of ERINHA-AISBL

[European Research Infrastructure on Highly Pathogenic Agents ERINHA-AISBL]

Location	Paris, France
Duration	Full time employment, permanent contract
Deadline	31 December 2020

CONTEXT OF THE POSITION

The **E**uropean **R**esearch **IN**frastructure on **H**ighly pathogenic **A**gents (ERINHA-AISBL) is a pan-European distributed research infrastructure that operates as an international non-profit association under Belgian law, with its registered offices in Brussels, a Central Coordinating Unit (CCU) located in Paris, and members (National Nodes) in Europe.

ERINHA-AISBL offers high containment services to scientists, including laboratory experiment services, expertise, and training. The infrastructure also coordinates or participates to large-scale collaborations to advance research on highly infectious emerging and re-emerging pathogens.

The CCU coordinates the research programmes, ensures the scientific follow-up of the projects that ERINHA-AISBL is involved in, and provides all supporting functions for the operation of the infrastructure: administrative, financial and HR management, communication, external relations, data management, etc.

The **Director General** will act as the legal representative and Chief Executive Officer of ERINHA-AISBL. She/he will manage all the operations of the infrastructure and lead the implementation of ERINHA's scientific strategy.

ERINHA-AISBL is an inclusive, equal-opportunity employer offering attractive conditions and benefits appropriate to an international research organization. Further information on the aims, mission, governance, and statutes of ERINHA-AISBL can be found at www.erinha.eu.

KEY RESPONSIBILITIES AND ACCOUNTABILITIES OF THE ROLE

The **Director General** will be accountable to the Executive Bord and General Assembly of ERINHA with respect to the efficient management of the infrastructure, as well as the execution of all decisions voted by the decision-making bodies of the Association.

In particular, the **Director General** shall:

- Develop ERINHA's strategy plan to ensure the growth and sustainability of the infrastructure, in compliance with its research portfolio, business plan and stakeholders' needs;
- Develop and implement work programmes and related budgets;
- Execute the decisions of the General Assembly of ERINHA-AISBL, supported and monitored by the Executive Board of ERINHA-AISBL;
- Supervise the scientific, financial and administrative operations of the infrastructure by managing the activities of the CCU officers, as well as their recruitment when necessary;
- Ensure the coordination, interoperability and efficiency of ERINHA national Nodes' activities;
- Enlarge the research capacities of the infrastructure by securing the membership of new national Nodes;
- Represent ERINHA on European and international levels to engage with relevant stakeholders (regulatory and funding bodies, user communities, other ESFRI research infrastructures, policy makers, opinion leaders, etc.) and strengthen the visibility and influence of the infrastructure;
- Develop and implement ERINHA's policies in terms of Ethical, Legal and Societal Implications (ELSI aspects) and ensure the compliance of ERINHA's activities with all appropriate regulations;
- Coordinate fundraising efforts and dissemination activities;
- Report on ERINHA's progress to the General Assembly of the infrastructure.

PROFILE

The **Director General** of ERINHA-AISBL must:

- Have a Ph.D. degree in biology, microbiology or any other relevant laboratory science, and/or an M.D;
- Be a reputed leader in the field of infectious diseases, with international working experience and at least five years of increasing management responsibilities in research;
- Speak English fluently (good communication skills in French and/or any other European language are desired but not mandatory);
- Be willing to travel frequently (European and international trips).

Additional experience or knowledge in the following areas will be considered very strong assets:

- Developing and setting up new structures (i.e. consortia, departments or platforms), especially in collaboration with academia and industry;
- Coordinating large, complex projects;
- Expertise in Risk Group 4 pathogens;
- Acquiring funding;
- Good knowledge of European and international institutions (i.e. European Commission, ESFRI, CEPI, etc.) and funding mechanisms.

The **Director General** is a crucial position for the proper operation of ERINHA and calls for a comprehensive skill set that ideally combines:

- Excellent leadership and unifying abilities, managerial skills and strategic vision to ensure the efficient operation of the infrastructure, as well as its growth, influence and sustainability;
- Demonstrated excellence in the field of microbiology, preferably highly pathogenic agents;
- Ability to act as a community builder and cooperate in a distributed, international working environment;
- A tenacious yet diplomatic personality.

TERMS OF EMPLOYMENT AND APPLICATION PROCESS

The **Director General** will be appointed under a permanent contract by the General Assembly of ERINHA-AISBL. This is a full-time position to be filled as soon as possible but the appointee will be offered the possibility for a gradual transition phase to relocate to Paris, France.

The **Director General** is expected not to retain any other significant leadership responsibilities. However, consideration may be given to applicants willing to take the role on a leave of absence with respect to their current employer, provided that this is for a period of no less than three years.

The annual gross salary is negotiable and will comply with European standards for similar roles, responsibilities and requirements of this function.

Applications must include a comprehensive CV (in **ENGLISH**), a cover letter (in **ENGLISH**), references as well as certifications (if any), and be sent via email to herve.raoul@inserm.fr (copy to caroline.carbonnelle@erinha.eu) (Ref: ERINHA Director General) no later than **31 December 2020**.

The letter (maximum of 3 pages) shall describe:

- How the applicant's experience meets the requirements of the position;
- How the applicant considers operating a pan-European research infrastructure like ERINHA-AISBL;
- The specifics of the applicant's previous experience in management (staff headcount, nature of the structure(s) managed, etc.)